

	<p>University of Strasbourg</p> <p>Doctoral School "Mathematics, Information Science and Engineering"</p>
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THESIS FOLLOW-UP COMMITTEE PROPOSAL

Document to be completed by the Thesis Director and to be returned to the ED secretariat by **30th April 2020**

Name and surname of the doctoral student:

Date of first registration :

Title of the thesis :

Host laboratory :

Supervisor :

co-supervisor (if applicable) :

co-supervisor (if applicable) :

List of "external" members of the PhD supervisory committee (minimum 2, see composition rules below)

	1st Member	2^{sd} Member
Name		
First name		
Function		
Establishment of assignment		
Address		
Phone		
Email		

Thesis supervisor's visa	Laboratory Visa	Validation
(Thesis director, co-director (s)) Date : Signature(s) :	Name and first name of the Director Date : Signature :	Council of the ED dated Director's Visa

Purpose of the PhD Supervisory Committee

With the aim of improving the research training of its doctoral students, the ED MSII, like the other EDs of the University of Strasbourg and under the leadership of the College of EDs of the University, sets up committees of PhD supervision (mid-term evaluation) by assigning it two complementary objectives: the first is to contribute to the monitoring of the research work and the second is to integrate it into a wider scientific and professional framework than that of the unit by reinforcing the support function that the thesis supervisor is responsible for ensuring. The main function of the committee is to provide additional support for the completion of the thesis work and the construction of a professional personal project.

The thesis supervisory committee is thus the occasion for a scientific exchange to benefit from critical reflections and advice on the progress of the thesis, the methodological approach used, the results obtained, etc. This committee may also help to define the training modules that it would be desirable to follow to ensure a good progress of the thesis.

Functioning of the committee

The committee meeting is expected during the second year of the thesis and will lead the young researcher to expose, argue and defend his ideas. This presentation of the work is organized by the Host Unit, for example as part of a Laboratory Seminar, to which the members of the Thesis Supervisory Committee will be invited to participate.

A report of this meeting is then prepared by one of the members of the monitoring committee, countersigned by the doctoral student and validated by the members of the committee. It is then forwarded to the ED manager.

The development of this document at the end of the second year will allow the doctoral student to summarize his work, and can thus usefully be the starting point for the progress of the work to be done in support of the application for re-registration. 3rd year. If the candidate so desires, he or she may forward to the members of the committee, before the meeting, a preliminary version of this document.

Thesis Supervisory Committee Composition Rules (mid-term evaluation)

A PhD supervisory committee must be set up for each young researcher. It is proposed by the thesis director, the co-director (s) and the co-supervisor (s) and submitted to the ED council for validation. The committee is composed of the thesis director, the co-directors and co-supervisors, if any, and at least two researchers or teacher-researchers not involved in the thesis work and not part of it. of the PhD student's home team. It is desirable, but not necessary, that at least one of these members be outside the laboratory hosting the doctoral student, the objective being to monitor the progress of the thesis work and to detect any malfunction. Registration is renewed at the beginning of the third thesis registration, after review of the written opinion of the thesis supervisory committee, following the committee meeting.

Reminder: a report will have to be sent to the secretariat of the ED before **July 12, 2020**.

DOCTORAL COLLEGE - UNIVERSITY OF STRASBOURG

The implementation of monitoring committees as of 01/10/2017

Validated by the Council of the Doctoral College - University of Strasbourg on 13 December 2017

In accordance with the decision of 25 May 2016 which sets out the national training and procedures leading to the award of the national doctoral diploma, and more specifically Article 13 thereof, the Doctoral College - University of Strasbourg proposes that all doctoral students receive at least one hearing before a monitoring committee.

... "It will assess, through an interview with the doctoral student, his or her program of studies and the progress of his or her research. It will formulate its recommendations and convey a report of the interview to the director of the doctoral school, the doctoral student and his or her thesis supervisor.

In particular, it will avert any form of conflict, discrimination or harassment.

The composition, organization and function of this committee shall be determined by the board of the doctoral school. The members of this monitoring committee shall not offer guidance on the doctoral student's work" ...

The composition and the conduct of the monitoring committee shall respect the common regulations of the Doctoral College of the University of Strasbourg and the specific regulations of the Doctoral School concerning the doctoral student.

Composition of the monitoring committee

- A minimum of 2 teacher/researchers or researchers (emeritus accepted) who are not linked to the doctoral student's project.
- At least 1 member must hold a HDR, (habilitation à diriger des recherches - authorization to direct research)
- At least 1 member of the committee must be external to the research unit of the doctoral student (and his/her co-supervisor if applicable).
- Be in accordance with the composition as defined in the individual training agreement of the doctoral student

Proceedings of the Monitoring Committee:

- Each doctoral student must have been interviewed by the monitoring committee prior to his or her 3rd registration and then annually following any derogation. Monitoring committees should therefore meet prior to the doctoral school's pre-registration.

The doctoral student shall present his or her work to the monitoring committee and respond to the committee members' questions. His or her thesis supervisor(s) will attend the presentation and the discussion. This discussion will continue with an individual interview with the doctoral student and an individual interview with the thesis supervisor. In the case of a different organization, the supervisor must provide a written opinion on the progress of his doctoral work.

The monitoring committee's report, completed and signed, must be sent to the doctoral student's doctoral school within a maximum of 15 days and is to be brought to the attention of the doctoral student and the thesis supervisor, who shall have a right of reply.

The thesis monitoring committee report
Doctoral School:

Validated by the Council of the Doctoral College - University of Strasbourg on 13 December 2017

Administrative information:

Forename - Surname of the doctoral student:	
Date of 1 st registration of the thesis:	Provisional date for the defence:
Forename - Surname of the thesis supervisor:	
Forename - Surname of the co-director / supervisor:	
Research unit	Forename - Surname of the RU director:
Date of Meeting:	
Date of previous Committee meeting:	

Composition of the monitoring committee

Forename - Surname	Grade	Research Unit

Appreciation of the doctoral candidate's presentation and his doctoral career:

Criteria	Comments
Quality of the oral presentation / of the document provided	
Subject Matter	
Scientific inquiry and motivation	
Ability to formulate hypotheses, analysis, synthesis	
Frequency of meetings between thesis supervisor and doctoral student	<input type="checkbox"/> weekly <input type="checkbox"/> monthly <input type="checkbox"/> quarterly
Progression of thesis work	
Scientific communication (publications, communications ...)	
Integration (in the team and / or RU)	
Assessment of pursued studies	

Overall assessment of the progress of the research project:

[Empty box for overall assessment of the progress of the research project]

Potential or existing problems (scientific, human, financial ...):

[Empty box for potential or existing problems (scientific, human, financial ...)]

Recommendations and objectives to be achieved for an expected defence on the provisional date:

- Research project:

- Education and Training:

Prospects for pursuit of a career (consideration of his or her capacities regarding the studies undertaken, actions to be carried out and the CV provided):

Committee Recommendations:
Signatures:

Seen and understood:

Date and signature of the doctoral student:	Date and signature of the thesis supervisor (s):
Date, Comment and signature of the RU Director:	Date, Comment and signature of the ED Director:

Addendum ED MSII

Suggestions for modification for the continuation of the thesis (if applicable)

Justification of non-registration (if applicable)

PhD student's remarks (below or on free paper)